



City of Palm Springs

3200 E. Tahquitz Canyon Way • Palm Springs, California 92262
Tel: (760) 323-8257/322-8372/8370 • Fax: (760) 322-8317 • Web: www.palmspringsca.gov
Department of Vacation Rental Compliance

IMPORTANT NOTICE – YOUR ACTION IS REQUIRED

July 1, 2017

Re: Posting of Vacation Rental City ID Number

Dear Owner/Agent of a Vacation Rental Property,

The new Vacation Rental Ordinance No.1918 requires the Vacation Rental Registration Certificate (including Homeshare Interest) be posted on all advertisements, including web based advertisement, hosting platforms, print media and television.

As permitted by the Ordinance, the City Manager has issued Administrative Regulations establishing requirements to satisfy this provision. To view the full copy of the Administrative Regulations, please visit our website at: www.psvacationrentalcompliance.com.

The Administrative Regulations are summarized below.

1. By posting the City ID Number (located on Vacation Rental Registration Certificate) on all advertisements, including web based advertisement, hosting platforms, print media and television satisfies the requirements of Section 5.25.040 (f) specific to advertising of each Vacation Rental or Homeshare Interest.
2. The City ID Number must be prominently and legibly included in the Property Description or similar section of any Vacation Rental or Homeshare Interest in the following format: "The City of Palm Springs ID #" followed by the unique City ID Number listed on the Registration Certificate. See attached Exhibit A on page 2 of this letter.

In order to allow reasonable time to comply, the Vacation Rental Administrative Regulations will take effect on September 1, 2017. Thereafter, should any advertisements not include the City ID Number, Vacation Rental Compliance Officials will issue citations for failure to comply with Palm Springs Municipal Code Chapter Section 5.25.040(f). It is your responsibility to ensure this City ID Number remains posted as required, regardless of advertising platform changes or technical issues.

As a note, the previous Vacation Rental Ordinance No.1848 required posting of the Transient Occupancy Number (TOT Number) on all advertising platforms. As of September 1, 2017, this requirement will no longer be in effect and posting of TOT Number will not be required on any Vacation Rental advertisements; instead the City ID Number is required as discussed in this letter.

We appreciate your attention to compliance. Should you have any questions please feel free to contact us via email us at vacation.rentals@palmspringsca.gov, or by phone at 760-322-8370 or 760-322-8372.

Sincerely,


Suzanne Severin


Vacation Rental Compliance Official

Sincerely,


Boris Stark

Vacation Rental Compliance Official

EXHIBIT A

	CITY OF PALM SPRINGS VACATION RENTAL REGISTRATION CERTIFICATE
	<i>IT IS YOUR RESPONSIBILITY TO RENEW & UPDATE THIS CERTIFICATE ANNUALLY</i> 3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262 (760)322-8369



PROPERTY ADDRESS:	1234 Main Street
City ID #1234	Palm Springs, CA 92262
OCCUPANCY LIMITS:	DAYTIME: OVERNIGHT:

KEY VACATION RENTAL REGULATIONS:

- A written rental agreement is required prior to occupancy of this Vacation Rental Property.
- The Responsible Party occupying this Vacation Rental Property shall be at least 25 years old, and is responsible for the compliance of the Vacation Rental Regulations for all occupants and guests.
- Amplification of sound including music, outdoor speakers, TV's, etc., outside of the dwelling unit is **PROHIBITED** and **SHALL NOT BE AUDIBLE AT THE PROPERTY LINE.**
- Maximum occupancy limits for this Vacation Rental Property as listed above shall not be exceeded at any time. Please note that Vacation Rental unit operators may impose their own occupancy limits as long as they do not exceed the City's.
- Trash and refuse shall not be left stored within public view, and must be in proper containers for the purpose of collection by the collectors and between the hours of five a.m. and eight p.m. on scheduled trash collection days.
- The use of a Vacation Rental unit shall not violate any applicable conditions, covenants, or other restrictions on real property.
- Occupants are subject to immediate citation and fine for creating a disturbance or violating the Vacation Rental or other regulations.

TOT PERMIT NUMBER: PS	
AGENCY NAME OR RENT BY OWNER:	<i>By Owner</i>
DATE PROCESSED: xx/xx/xx	EXPIRATION DATE: xx/xx/xx

Please call 760-322-8383 to report any violations of Vacation Rental Regulations PSMC Ch. 5.25

MUST BE POSTED IN A CONSPICUOUS PLACE